

# ORGANIZ ER

NEWSLETTER

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## Tips

- ✓ Create a holiday binder with who, what, where and how much.
- ✓ Pack away holiday decorations in order to make next year easier.
- ✓ Don't try to do too much for the holidays. Pick a few activities and make them memorable.
- ✓ Schedule time now for your yearly goal setting in January.

We will be producing this newsletter monthly with useful tips and facts for you to utilize. If you no longer wish to be on the mail list for this newsletter, please send us an e-mail at [admin@organiz-er.com](mailto:admin@organiz-er.com)

Happy Holidays!

I want to thank you for supporting me in my first year of business. I have had many accomplishments this year and look forward to many more. Although my book "SIMPLE TIME UN-MANAGEMENT" is not yet published, I have made great strides in bringing my dream closer to reality.

Beginning in January, I plan to help you make your dream of remaining organized become a reality. It is not too early to schedule an appointment.

Have a relaxing, enjoyable holiday.  
Susan Walko

OrganizER is now on the Web! Check out us out at [www.organiz-er.com](http://www.organiz-er.com). We will be making monthly updates and adding new articles. Your feedback and suggestions on content would be greatly welcomed. Thank you for your support during this start up stage.

**Keep us in mind  
for the holidays.  
We do gift  
certificates.**

National Association of Professional Organizers (NAPO) designates January as Get Organized Month. NAPO is the premier national association dedicated to the field of organizing. With more than 2500 members, NAPO's purpose is to share information about this growing industry and to define quality standards for the organizing profession. If you would like to find out about the events near you, please e-mail me or check out the NAPO-New England web site.

