ORGANIZ ER

NEWSLETTER **December, 2006**

http://www.organiz-er.com

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Tips

- ✓ Packing away can be hectic, so plan out days in advance. You don't want any interference with your schedule.
- ✓ Make a "last minute" checklist so the day of the trip, you won't be overwhelmed with stress.
- ✓ Buy Holiday gifts at the beginning of the month, not the week before. This strategy helps you beat the long lines.
- ✓ Keep the receipt of all gifts, **Just In Case**.

We produce this newsletter monthly with useful tips and facts for you to utilize. If you no longer wish to be on the mail list for this newsletter, please send us an e-mail at admin@organiz-er.com

Happy Holidays:

Although you are probably thinking about purchasing gifts, making cookies, decorating and fitting it all in, we am thinking about getting your finances in order so taxes will be filed accurately and on time. OrganizER not only helps you gather the data for the current year, they also set up a system that you can follow throughout the year so subsequent years can be spent without worry. Call us today to schedule an appointment for organized financial tracking.

Susan Walko
978-376-9606

"Every mile is two in winter. "
~George Herbert

Most people give presents on the Holidays and never realize that getting together with friends or family is what makes it important and appreciative. So this year while giving presents, also think about how thankful you are to have such a giving family.

SIMPLE Time Un-Management

Learn how to plan and put the plan in place at the Simple Time Un-Management Class.

Sign up at:
http://www.necc.mass.edu/noncredit/index.php

From Martha Stewart Magazine

"Organizing your house and ridding it of clutter can reduce your housework load by 40% according to the Soap and Detergent Association"